

# **Lumpkin County Existing Road Acceptance Application**

## Instructions:

Any applicant requesting that an existing private road in Lumpkin County be accepted into the county system must complete this application prior to the request being heard by the Board of Commissioners. In order for the application to be considered complete, the applicant will need to submit the following information in an acceptable form to the Lumpkin County Planning Department.

- ☐ Road Acceptance Information form
- ☐ Property owners list
- ☐ Completed staff check lists
- ☐ Signed County Staff Recommendation Sheets
- ☐ Four (4) copies of a plat of the area to be deeded to the county meeting the requirements of the Georgia Plat act and the Requirements of the Lumpkin County Subdivision Regulations.
- ☐ Title opinion acceptable to the Lumpkin County Attorney
- ☐ A Standard State Bar 50 year Title Standards Certificate and a Right of Way Deed for the roads to be dedicated acceptable to the Lumpkin County Attorney

The applicant must contact each of the required County departments to schedule an onsite inspection of the subject road. Also, the applicant must supply all information to each staff member that is required to complete and sign the appropriate Staff Recommendation Sheet. The department contacts are listed below.

- Planning/Public Works Department: Larry Reiter, (706) 864-6894
- GIS Department: Ashley Hirons, (706) 864-6894
- Infrastructure Inspection: (706) 864-6894
- Fire Department: David Wimpy, (706) 864-3030
- Road Department: Ben Chitwood, (706) 482-2496
- County Attorney: Casey Horne, (706) 864-7303
- Finance Department: Allison Martin (706) 864-3742

Upon completion of this application, the request will be placed on the agenda for the Board of Commissioners' work shop. At this workshop the BOC will hear recommendations from the staff and the applicant and determine what improvements, if any, will need to be completed on the road prior to acceptance into the County Road System.

## ROAD ACCEPTANCE INFORMATION FORM

(To be completed by applicant. Complete one form for each road acceptance being requested)

Date: \_\_\_\_\_

Applicants Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Road name: \_\_\_\_\_

Road location: Road is located off of \_\_\_\_\_ Road.

Road Length: \_\_\_\_\_ miles

Right of way width: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Developer: \_\_\_\_\_

Road Surface type: \_\_\_\_\_

TO BE COMPLETED BY APPLICANT

APPLICANTS MUST LIST ALL PROPERTIES THAT HAVE FRONTAGE ON THE SUBJECT ROAD. PROPERTY OWNERSHIP INFORMATION CAN BE FOUND ON PUBLIC COMPUTERS IN THE TAX ASSESSOR'S OFFICE OR ON THE WEBSITE

SUBJECT ROAD NAME \_\_\_\_\_

[illegible]

Lumpkin County Planning/Public Works Department  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above set out roads are wholly within an approved subdivision. Connection with an existing public road has been confirmed. All plats meet the standards of the Georgia plat act and the standards of Lumpkin County, to include all plat provisions of the Lumpkin County Land Development ordinance. All required information for the location of the roads and the subdivision have been properly provided. All work is in accordance with subdivision regulations and land use controls. No work remains and the roads meet all planning and land use requirements and standards.

\_\_\_\_\_ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_  
Director of Planning and Public Works

Date: \_\_\_\_\_

Lumpkin County GIS Department  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Information concerning the above set out roads has been reviewed. All plats meet the GIS standards of the department and all required information has been provided in appropriate and acceptable forms. No additional required information is outstanding.

\_\_\_\_\_ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_  
Geographic Information System Officer

Date: \_\_\_\_\_

Lumpkin County Infrastructure Inspector  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above set out roads have been examined prior to grading, during base preparation, during paving, after paving was completed, and after varying periods of use and maintenance as provided; records of each inspection are on file and available. All work is in accordance with state and local statutes, regulations, guidelines and standards. No work remains and the roads meet all environmental requirements and standards.

\_\_\_\_\_ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_  
Infrastructure inspector

Date: \_\_\_\_\_

Lumpkin County Fire Department  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fire Department: The above set out roads have been examined and determined to be adequate to permit fire department and other emergency equipment to access property in the subdivision; records of each inspection are on file and available. This certification is limited to access to all parts of the roads being dedicated and does not certify any movement off the road network proposed to be adopted as county roads

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\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_ Date: \_\_\_\_\_  
Fire Chief

Lumpkin County Road Department  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above set out roads have been examined and all work is in accordance with County and Department of Transportation regulations and standards. No work remains and the roads meet all public works requirements and standards.

\_\_\_\_\_ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_  
Road Superintendent

Date: \_\_\_\_\_



Lumpkin County Attorney  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The title opinion of the developer's attorney has been examined and title is vested in developer such that clear title can be conveyed to Lumpkin County, its successors and assigns.

\_\_\_\_\_ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_  
County Attorney

Date: \_\_\_\_\_

**Lumpkin County Finance Department**  
Recommendation for dedication of subdivision private roads  
and acceptance for public use / county maintenance

Names of Road(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The financial and statistical information has been provided to the Finance Department such that the road system can be properly accounted for as an asset/liability for financial reporting purposes.

\_\_\_\_\_ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

\_\_\_\_\_ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

\_\_\_\_\_ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

\_\_\_\_\_  
Finance director

Date: \_\_\_\_\_